



प्रधान मुख्य आयकर आयुक्त का कार्यालय, आन्ध्र प्रदेश एवं तेलंगाना  
Office of the Principal Chief Commissioner of Income Tax, Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्डस, हैदराबाद-500004  
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F. No. Pr.CCIT/4(16)/Estt/Steno/2023-24

दिनांक/Date: 20.02.2024

विषय :स्थापना - आयकर विभाग, आन्ध्र प्रदेश एवं तेलंगाना, हैदराबाद - आशुलिपिकों का स्थानान्तरण एवं तैनाती आदेश जारी करने के संबंध में।

Sub: Establishment - I.T. Department, Andhra Pradesh & Telangana, Hyderabad - **Transfers and postings of Stenographers** - orders - Issue of - Regarding

**आदेश संख्या/ORDER NO. - 19/2024**

एतद्वारानिम्नलिखित आशुलिपिक का स्थानान्तरण व तैनाती आदेश तत्काल प्रभाव से अगले आदेश तक जारी किया जाता है।

The transfers and postings of the following **STENOGRAPHER** is hereby ordered with immediate effect and until further orders.

Vide CBDT Office Order No. 17 of 2024 in F.No. 35015/37/2016-Ad.VI, dated 17.01.2024, the post of CIT(Appeals) Unit-2, Guntur under the region Pr.CCIT, AP & Telangana was diverted to the post of CIT(DR)(ITAT), Raipur under Pr.CCIT, MP & CG region. In this regard, the transfer and posting of the official working in the diverted post is being made, which is as under:

क्रम सं./ SL. No.	कर्मचारी का नाम (श्री/श्रीमती/सुश्री)/ NAME OF THE OFFICIAL (Sri/Smt./Ms.)	से स्थानांतरित / TRANSFERRED FROM		को स्थानांतरित / TRANSFERRED TO	
		CHARGE	STATION	CHARGE	STATION
1	AKUPATI VENKATA NAGA DURGA RAO	CIT(Appeal), Unit-2, Guntur	Guntur	CIT(Appeal), Unit-1, Guntur	Guntur

Further, the following local transfers are being effected as mentioned below:

क्रम सं./ SL. No.	कर्मचारी का नाम (श्री/श्रीमती/सुश्री)/ NAME OF THE OFFICIAL (Sri/Smt./Ms.)	से स्थानांतरित / TRANSFERRED FROM		को स्थानांतरित / TRANSFERRED TO	
		CHARGE	STATION	CHARGE	STATION
		1	2	3	4
1	AKHILESH SINGH	CIT(Appeal), Unit-1, Guntur	Guntur	Pr.CIT, Vijayawada	Guntur

2. The concerned PCIT shall make necessary posting in respect of the official who is posted in their charge without changing the station, under intimation to this office.



*(Handwritten signature)*

3. The Head of Office is required to relieve the official under orders of transfer positively by **27/02/2024**.
4. The official under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.
5. In case any official is being proposed to be retained beyond the above mentioned date, the Head of office shall take prior written approval from the Pr.CCIT, AP & Telangana, Hyderabad.
6. The Head of Office is directed to send separate compliance report on relieving and joining of official from/to their office latest by **05/03/2024**.
7. **As per clause IV of Transfer Policy for Group 'B' (Non Gazetted) & Group 'C' Officials (Other than Staff Car Drivers) of Income Tax department, AP & Telangana Region, unless the transfer order is cancelled either suo-moto or on representation, before the due date of relieving the transferee shall be considered as deemed relieved on the due date given in the transfer order. It is clarified that representation made against the transfer shall not confer any right whatsoever on the official to continue at the previous post in defiance of the transfer order. In view of this, if any of the Official is not relieved by due date, he/she shall be deemed relieved by next working day.**
8. This is issued with the prior approval of the Pr. Chief Commissioner of Income Tax, AP&TS, Hyderabad

Sd/-

(के. रविकिरण / K.RAVIKIRAN)

आयकर आयुक्त (प्रशासन एवं करदाता सेवाएँ),  
Commissioner of Income Tax(Admin&TPS),  
आन्ध्र प्रदेश एवं तेलंगाना, हैदराबाद AP& TS, Hyderabad

**प्रतिलिपि/Copy to:**

1. The officials concerned.
2. The DGIT(Inv.), Hyderabad and all the CCsIT in AP & Telangana Region.
3. All the Pr.CsIT/Pr.DsIT/CsIT/DsIT in AP & Telangana Region.
4. All the Heads of Offices in A.P. & Telangana Region.
5. The Secretary, IRS Officers Association.
6. The Secretary, ITGOA, AP & TS Unit.
7. The Secretary, ITEF, Hyderabad.
8. ZAO, CBDT, Hyderabad/Visakhapatnam.
9. All sections in O/o. Pr.CCIT, Hyderabad.



*D. Venkateswara Rao*  
(D. VENKATESWARA RAO)

उप आयकर आयुक्त(मुख्यालय)(प्रशासन)  
Dy. Commissioner of Income Tax(Hqrs.)(Admn.),  
प्र.मु.अ.आ कार्यालय, आ.प्र & तेलंगाना, हैदराबाद  
O/o. Pr.CCIT, AP & TS, Hyderabad